



Sudbury Indoor Tennis Centre Board of Directors Meeting Agenda

Date/Time: 11/06/2024

Location: Zoom

Introductions (AGM) or Roll Call (Board Meetings)	Board Members Present: Vedran Dukic, Mark Ament, Michael Boeswald, Carmen Bedard, Krishnan Venkatraman, Jean Noel Desmarais and Felix Tubin Director: Richard Bullbring Staff: Diego Costales Club Members: Guests:
Call to Order	Time: 7:05 pm
Approval of the Minutes	Motion: That the Minutes of the March 12, 2024 meeting be adopted as presented. Discussion: None Moved by: VD Seconded by: MA CARRIED
Director's Report	RB discussed the following with the board: <ol style="list-style-type: none"><u>Club championships:</u> The board discussed the recent SITC club tournament, which was held over three weekends. Overall, the tournament was a success, with good attendance and engagement from members. However, some feedback was provided that the format of three weekends may have been too long, and the tournament committee was encouraged to consider condensing it to two weekends for next year.<u>Junior programming and summer camps:</u> Richard reported that junior program participation remains strong, with 47.5% of participants being girls. Summer camp registration is also going well, with 19 kids signed up for the first week and 15 for the next two weeks. The club will continue running the high performance and pre-HP programs during the summer camp weeks.
Manager's report	<u>Financial performance and membership trends:</u> Diego presented data comparing the club's financial performance over the past three years. The data showed a significant increase in revenue, with a 30% or more jump in some months. The board discussed the implications of this growth, including the need to better understand the revenue streams and ensure the membership model is optimized.



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Club President's Report	
Reports of Officers and Committees	<p><i>Finance Committee</i> MB advised the board that a credit card limit increase was needed for efficiency and convenience of conducting business. <u>Motion:</u> Increase credit card limit to \$5000 as proposed (MB) Seconded by FT. CARRIED</p> <p><i>Membership/Programming Committee</i> <u>Membership policies and pricing</u> The board had an extensive discussion about the club's membership policies and pricing structure. There was debate around whether to move to an annual membership model versus the current monthly model, as well as how to handle members suspending and reinstating their memberships. The board agreed to further review the membership data and policies, with the goal of making a decision by September 1.</p> <p><i>Social and Fundraising Committee</i></p> <p><i>Junior Development Committee</i> Although there was no recent meeting of the committee, as RB explained in his report, programming and enrollment were robust.</p> <p><i>Personnel/HR Committee</i> <u>Employee handbook development:</u> The HR committee proposed developing a comprehensive employee handbook to provide clarity on employee rights, roles, and responsibilities. The board approved this proposal, with the understanding that the committee will review the club's existing policies and procedures and work with an HR professional to finalize the handbook.</p> <p><u>Motion:</u> To create an employee manual as discussed by the HR committee (KV). Seconded: JN CARRIED</p>



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	<p>Facility Management Committee Updates and recommendations for the furnace were presented by MA and discussed by the members.</p> <p>Pickleball Committee MB advised the board of an upcoming Pickleball tournament with a tentative date of Sep 21.</p> <p>Strategic Planning Committee</p> <p>Bylaw Committee The bylaw committee reported that they have been working on updating the club's bylaws to ensure compliance with relevant regulations. JN informed the board that he would email interested members to clarify the nature of the changes in the bylaws. In order to be ONCA compliant and have the bylaws approved by the October 15 deadline, members discussed moving up the date for the AGM.</p> <p>Motion: To have the AGM moved up to October 6 to allow for bylaw approval by members and meet the deadline for bylaw compliance deadline (VD). Seconded: (KV) Opposed: (CB) CARRIED</p>
Unfinished Business	
New Business	<p>Complaint: Towards the end of the meeting, Carmen Bedard made a complaint of harassment and bullying against Krishnan Venkataraman and Vedran Dukic. There was no substantiation of either allegation made to the board.</p>
Adjournment	Time: 9:02
Next Meeting	Date: July 9, 2024