Sudbury Indoor Tennis Centre

Board of Directors Meeting Agenda

Date/Time: 03/11/2025
Location: Zoom

Introductions (AGM) or Roll Call (Board Meetings	Board Members Present: Michael Boeswald, Kris Venkatraman, Elena Zabudskaya, Olga Demchenko, Kiran Arunachala, Phil Howard, Vedran Dukic and Mark Ament Regrets: Richard Bullbring Director: Staff: Diego Costales Club Members: Guests:
Call to Order	Time: 7:05 pm
Approval of the Minutes	**Motion:** To approve minutes of the February 2025 meeting as presented. Discussion: None Moved by: KV Seconded by: MA **CARRIED**
1. Notes from the Director **2. President's Report**	Richard sent his regrets due to health/medical reasons. Vedran discussed: 1. The Girls Set Match program, the Junior OTA tournament, the Green Ball tournament, the OTA AGM, and the Green Means Go program for seniors. 2. The OTA Awards and the Trillium Grant. 3. Updates on his meetings with CGS staff which included progress on the retaining wall issue, and the plans for the outdoor court revitalization project. 4. Resolution of the check issue from the Community Foundation.
3. Strategic Planning Committee	Vedran: 1. Shared updates on the Strategic Planning Committee's progress, highlighting the shift in focus from specific location planning to a broader business case for expansion. The city is interested in supporting this expansion, and the Leisure Director, Jeff Hafford, is open to conversations about growth. The city suggests starting with a feasibility study to determine the need

	for more courts, rather than focusing on a specific location. 2. Plans to work with the city's Economic Development team and Diego to prepare a business case. Elena confirmed that the city practices any new development by conducting a feasibility study, and she will guide the process. The Board also discussed the potential for the mayor to visit the club and support their cause.
4. Finance Committee	1. Michael presented the financial update and budget for the upcoming fiscal year. He explains that due to increased revenues, the club now requires a review engagement or audit instead of a compilation report. The board leaned towards an audit to be eligible for grants. 2. Michael walked the Board through the budget, explaining that most figures are extrapolated from the first six months of the fiscal year, with some adjustments. The estimated total revenue for the year is $628,418, up about $40,000 from last year. Operating expenses are projected at $449,194, resulting in an estimated net profit of $172,461 before any wage increases. This represents a conservative $28,000 increase in net income compared to the previous year. 3. The meeting revolved around the discussion of staff wages and potential raises. Michael presented three scenarios of $1, $2, and $3 an hour raises for all instructors, with the aim to increase wages that have been stagnant for years. The team also discussed the possibility of increasing the pickleball pass fees and court fees in the future. The final budget was presented, showing a net profit of $144,000 for the previous year and a projected net profit of $150,000 for the current year. The team agreed to consider these proposals and make adjustments as needed. 4. There was an "in camera" discussion to discuss raises and bonuses for senior staff members.

	5. The budget and wage increases were approved by the board in 2 separate motions: **1. MOTION:** To approve staff salary increases and bonuses as proposed in the "in camera" discussion. Presented: MB, Seconded: KV **CARRIED** **2.MOTION:** To approve the budget as presented. Presented: MB, Seconded VD **CARRIED** The Board also discussed the need for an audit, which would cost around $10,000 more under operating expenses. The Board agreed to involve KPMG for the audit at a reduced cost, as a favor to the club. A third motion was presented to approve the updated quote from Metal Air. **3. MOTION:** To approve the updated quote from Metal Air. Presented MB, Seconded MA **CARRIED** Next steps to be investigated by MB: - Review financing options - Resolution to approve borrowing - Insurance review & discussion
5. HR Committee	KV discussed the approval of volunteer agreements and policies, which have been vetted by the HR committee. He also mentioned that there are no limits on volunteer hours.
6. Events Committee	Elena and Olga providing updates on the Spring Volley event. They considered various locations, ultimately deciding on the Idlewild Golf Club, which offered no fee for the space and could accommodate up to 160 people. They also discussed the possibility of offering complimentary champagne or prosecco upon entrance, with the club potentially contributing to the event. The team also discussed the idea of hosting a Wimbledon Day and a wine and cheese event. Phil suggested adding a social component to the club championship, and Michael offered

	to help with sponsorship packages. The team also discussed the potential for smaller events throughout the year.
7. JPC	
8. Tournament Committee	Kiran then discussed the club championships, proposing the dates of May 22-23, 24-25, and the subsequent two weekends. The Board agreed on these dates, with the understanding that sign-ups would start on February 20th and end on March 31st. The Board also discussed the possibility of opening the club early in the morning for junior programming, with the understanding that it would need to be a controlled and monitored process
9. Bylaw Committee	
10. Facilities/Mgmt Committee	
New Business	
Adjournment	8:28pm
Next Meeting	April 13, 7 pm